



PowerSchool Parent / Student Access

A Guide to Access Student Information on the Internet

Introduction

Parents and students of Father Ryan High School will now be able to view student progress through PowerSchool, the school's student information system. PowerSchool is used to schedule, take attendance, store grades, produce transcripts, report cards, and more. PowerSchool "brings together teachers, students, parents and administrators" in an easily used web-based data system.

Parent/student access to PowerSchool will be by unique login ID (Username) and password. For families with more than one child in the school, a separate parent username and password will be provided for access to each child's information. If you did not receive, or you lose your username and password, please contact Jeff Mesch at Father Ryan High School (383-4200, ext 226), or send an email to meschj@fatherryan.org.

Login ID's and passwords will not be given out over the phone or in an email to protect the confidentiality of your son/daughter's information.

How to get to PowerSchool

Parents and students may access PowerSchool from the district's website located at <http://aquinas.fatherryan.org>. You will automatically see the screen below.

Step 1 - Enter your username and password. Be careful that you are entering the correct information. If your login contains an O or 0 (oh or zero) or a 1 or l (one or "eye"), it can be easy to enter the wrong letter. Notice that O's are wider than zeroes, and one's and l's are different on the top. Also, please note that username and password are not case sensitive. Caps and lower case can be ignored.



Username

Password

[Forget your member name or password?](#)

Enter

Step 2 - You're in! PowerSchool is very easy to navigate once you are in the system. Your home page will look like this:

Ahlstrand, Kayla Marie, 11
Grayslake Central High School - Grayslake Community High School District 127

PowerSchool

Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments

Grades and Attendance

Attendance By Class

Exp	Last Week					This Week					Course	Q1	S1	Q3	S2	Absences	Tardies	
	M	T	W	H	F	M	T	W	H	F								
1(A)											Language & Comp AP Austin, Anna C	B+					0	0
2(A)											US History AP Fischer, Rita C	B+					0	0
3-4(A)											Biology AP O'Connor, Kevin C	A					0	0
5(A)											Jr. Study Hall Zubert, Dustin C						0	0
6(A)											Jr. Study Hall Olson, Chuck C						0	0
7(A)											Calculus AP (AB) Ames, Dan C	A					1	0
8(A)											Spanish IV Honors Welfinger, Heather C	A-					1	0
Attendance Totals																2	0	

Current weighted GPA (Q1):
Show dropped classes also

Attendance By Day

Last Week		This Week		Absences		Tardies		
M	T	W	H	F	S1	YTD	S1	YTD
					0	0	0	0
Attendance Totals				0	0	0	0	

Legend
Attendance Codes: Blank=Present | T=Tardy | A=Absent | E=Excused | U=Unexcused | D=Doctor | N=Home Nurse | F=Family Emergency | L=Fixed Doctor Note | I=In School Suspension | C=College | S=Out of School Suspension | M=Multiple In School Suspension | V=School Activity | R=Truant | H=Homebound | J=Incarcerat | O=Court | P=Multiple Out of School Suspension | B=Building Absence

Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to Improve | U=Unsatisfactory

Print Page

The first page you will see is the Grades and Attendance page. It displays the last two weeks attendance as well as the classes in which your student is currently enrolled and the current grade for the term. If you click on any of the "blue" links, you will be able to see additional information. Clicking on the letter grade in each class will provide you with a list of assignments, tests, and quizzes that you son/daughter has been assigned to do.

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PowerSchool

Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments

Class Score Detail

Course	Teacher	Expression	Final Grade
US History AP	Fischer, Rita C	2(A)	B+

Due Date	Category	Assignment	Score	Grid
08/23/2006	HW	Chapter 1 Packet	10/10	A+
08/23/2006	HW	Chapter 2 Packet	9/10	A-
08/23/2006	HW	Chapter 3 Packet	3/3	A+
08/23/2006	HW	Chapter 4 Packet	10/10	A+
08/23/2006	HW	Chapter 5 Packet	10/10	A+
08/23/2006	HW	Chapter 6 packet	8/10	A-
08/23/2006	HW	Zinn	27/28	A
09/08/2006	HW	Unit 1 IDs	19/20	A

Clicking on a "blue" assignment link will give you further information about that assignment.

A screenshot of the PowerSchool parent access interface. At the top left is the PowerSchool logo. The user's name, Ahlstrand, Kayla Marie, 11, and school, Grayslake Central High School - Grayslake Community High School District 127, are displayed at the top right. A navigation bar contains icons for Grades and Attendance, Grades History, Attendance History, Email Notification, and Teacher Comments. The main content area is titled "Assignment Description" and contains a table with the following information:

Teacher	O'Connor, Kevin C
Course	Biology AP
Assignment name	Macromolecular Summation
Description	Worksheet contrasting macromolecules

Clicking on the absence total will give you information regarding the day or period absence.

A screenshot of the PowerSchool parent access interface showing the "Dates of Attendance" section. The user's name and school are at the top. The navigation bar is the same as in the previous screenshot. The main content area is titled "Dates of Attendance" and displays a list of absences for Calculus AP (AB) Exp. 7(A) (4131.3) for S11:

- 7(A) - Friday, August 25, 2006 - E

Below the list is a legend for attendance codes:

Legend
Attendance Codes: Blank=Present | T=Tardy | A=Absent | E=Excused | U=Unexcused | D=Doctor | N=Home Nurse | F=Family Emergency | L=Need Doctor Note | I=In School Suspension | C=College | S=Out of School Suspension | M=Multiple In School Suspension | V=School Activity | R=Truant | H=Homebound | J=Incarcerat | O=Court | P=Multiple Out of School Suspension | B=Building Absence
Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to Improve | U=Unsatisfactory

You can send a teacher an email by clicking on their name. This will launch your locally installed email client. The automatic Email Notification is perhaps the most innovative and widely anticipated feature of PowerSchool's parent access module. This tool allows parents to select particular pieces of information to be sent automatically via email to any valid user-specified email account. You may select what information you want to receive and how often you want to receive it. Type in your email address (separate multiple email addresses with a comma) and click on the Submit button.

A screenshot of the PowerSchool parent access interface showing the "Email Notifications" section. The user's name and school are at the top. The navigation bar is the same as in the previous screenshots. The main content area is titled "Email Notifications" and contains a form with the following fields:

What information would you like to receive?

- Summary of current grades and attendance
- Detailed reports showing all assignment scores for each class
- Detailed report of attendance
- School announcements
- Balance Alert (notes: Will only be sent when a student is low on funds.)

How often?

Send now?

Email Address(es)
(separate multiple email addresses with commas)

Email Notifications

If you wish to receive information about your student's grades, attendance, and assignment scores, use this page to set up your e-mail preferences. You can specify which information you would like to receive, how often you would like to receive the information, and how often you would like to receive e-mail.

How to Set Up Email Notifications

1. On the main menu, click **Email Notification**. The Email Notifications page appears.
2. Use the following table to enter information in the fields:

Field	Description
What information would you like to receive?	Specify which information you would like to receive by selecting the appropriate checkboxes: Summary of current grades and attendance Detailed reports showing all assignment scores for each class Detailed report of attendance School announcements Balance Alert
How often?	Use the pop-up menu to specify how often you would like to receive the e-mail messages selected above.
Send now?	Select the checkbox to immediately send the e-mail messages selected above.
Email Address(es)	Enter the e-mail addresses to which you want the system to send the e-mail messages selected above. Separate multiple addresses with a comma.

Step 3 - The logout button in the top right corner of any page will log you out of the PowerSchool server, and return you to the login page. If you access PowerSchool from a public computer, make sure you log out of the system and quit the web browser completely.

Final Important Points

Grades may be posted at any time during the quarter, but teachers will update their grades from the previous week every Tuesday by 1:30 p.m., with some caveats:

1. We hope you enjoy the access and the software as much as we already do!!
2. Please be conscious of the fact that if a teacher gave a comprehensive test on Friday of the previous week, those tests may not be in Tuesday's entries. Grading a large number of extensive tests takes time, particularly if essay answers are involved. Please do not e-mail them and ask when they will be graded; it just takes more of their time to have to respond to multiple inquiries!
3. Large projects, research papers, even multi-page essays will take several days or longer to grade with attention and accuracy. A teacher with 50 or more projects or papers turned in will not have those graded in 2-3 days, nor would you want them to grade them that quickly.
4. The teachers have had time to work with PowerSchool during the fourth quarter of last year, but we were not "live" in the sense of our families being able to log in. The teachers will still

be adapting to that new format, so please be patient with them, especially for the first few weeks.

5. Grades may be posted at any time during the term, but teachers will update their grades from the previous week in PowerSchool every Tuesday by 1:30 p.m. *Please keep in mind that teachers enter grades into PowerSchool differently. Assignments and scores are not always clearly defined for this reason. PowerSchool displays real-time viewing of teacher grade books at that time.*
6. Attendance is updated daily.

If You Have Questions

About the site - Contact Jeff Mesch at meschj@fatherryan.org.

About a grade - Contact the teacher via the PowerSchool email link or call 383-4200 and leave a message.

About attendance - Contact the attendance office at 383-9165.

About a password - Contact Jeff Mesch at meschj@fatherryan.org or Judy Davis at davisj@fatherryan.org.